



23160 North Old McHenry Road
Long Grove, IL, 60047

Tel: 847-438-2267 or 847-438-2285

Fax: 847-438-2270

Email: jayscampdaycamp@gmail.com

JAY'S CAMP PARENT GUIDE - 2018

Jay and Sherry Silverman would like to welcome you to Jay's Camp in Long Grove, located on Old McHenry Road, just Northwest of Route 22. Jay's Camp has 11½ acres of beautifully landscaped grounds, two pools, giant water slide, tennis courts, an obstacle course, brick indoor facilities, sand volleyball courts, tetherball courts, basketball court, Space Ball, gaga, fantasy baseball field and much more!!!!

Bus Information

The bus will pick your child up at your house between 8:00-8:50 am depending on the location of your house in relation to Jay's Camp. The timing of the bus runs are very important. Please have your child at the bus stop promptly at the pick up time. If for some reason (illness, vacation) your child will not be attending camp on a particular day/days, please call camp between 7:00-7:30 am at (847) 438-2267 and inform us of the absence. Please allow the bus runs to be slightly behind schedule for the first couple days of the summer. All drivers are professional drivers from our hired Bus Company. All drivers have practiced their routes and are familiar with their routes. On the first day of camp, children will be given a nametag with their name, unit and bus number to help with our boarding process at the end of the day.

Each bus will have a sign with an identifying bus number. **All families will receive a post card or e-mail with specific bus information (Route Number, Approximate Pickup and Drop-off Times) a few days before camp.** Each bus will have counselors on the routes to organize bus programming, greet families at each stop, and ensure a safe environment on the rides to and from camp. In the rare case of a bus delay, all parents will be called individually if the bus will be more than a half hour late. All children will leave camp approximately 3:30pm.

If your child plans on going home with another child, it is necessary for a note to be written and handed to the bus counselors in the morning. If your child(ren) are going to enter the house without a parent/guardian present, or will be greeted by someone other than a parent/guardian, it is mandatory for a note to be on file in the office to allow the child(ren) to be released.

Medical and Emergency Forms

Forms must be turned in by **June 10, 2018**. Each camper enrolled in camp needs to have their OWN Medical Form. Although a physician signature is not required on the form, please be sure to fill out the form completely, listing any and all allergies and restrictions your child may have. **NO CAMPER MAY BEGIN CAMP WITHOUT THIS FORM!!** We are requiring only one Emergency Form per family. Please list all children attending camp from your family on one form, as well as filling in Emergency Contacts. This form must be turned in by **June 10, 2018**. If your child or children are going to be getting off the bus in the afternoon without parents/guardians present, and will be greeted by someone else (grandparents, neighbors, babysitters), a note must be on file in the office! In addition, if your child/children are going to enter the house alone, we need a note on file granting us permission to leave them at the house without a parent/guardian present. Please attach these notes to the Emergency Form. We understand that last minute circumstances may arise, and in this case, we ask that you please call the office and give them a heads up!

On these two forms, there are areas that require your signature. Please make sure you sign the appropriate areas, entitled "Parent Authorization" on the Medical Form and "Parent Authorization" and "Trip Authorization" on the Emergency Form.



First Aid and Medication

The camp will have a Registered Nurse on the grounds at all times. This person has a valid First Aid Certification and CPR Certification. The camp cannot administer any medication without a note from the doctor specifying the medicine name, dosage and time to be administered. The medication must be supplied by you. **Please speak to us personally regarding any medical problems or concerns.** The nurse keeps track of all the medications, and prepares the medications for when the campers leave the grounds. The nurse also helps with injuries and illness. If a child injures themselves, the nurse performs an evaluation and informs the parents/guardians as necessary. If a child is not feeling well, the nurse will determine if the child can stay at camp and make the appropriate phone calls, if necessary.

Newsletter and Website

At the end of each week, Jay's puts out it's own newsletter. The paper highlights accomplishments made by children throughout the week. Every child will be mentioned once per session. The paper also contains important parent information. The weekly newsletter will be emailed to you, as well as posted on the website. Please make sure to read the newsletter because there is important information for you to be made aware of. Also, the website is another great tool to keep yourself updated on camp happenings.

Please check the website, www.jayscamp.com, for important weekly updates, weekly programming, daily photos and upcoming events. In order to have access to the newsletters and photo albums, please register on the website with your camper's name and the Administrative Staff will grant you access.

Swim Program

WHEN YOUR CHILD STARTS CAMP, YOUR CHILD WILL BE TESTED AND PLACED IN THE APPROPRIATE SWIM LEVEL. AT JAY'S CAMP, WE FOLLOW THE RED CROSS PROGRAM FOR SWIM LEVELS AND PLACE THEM ACCORDINGLY. It is possible that your child may be placed a level that is slightly lower than they were at the end of last summer, but this is simply due to the fact that they have not been swimming throughout the winter months. Our pool staff are certified WSI Lifeguards or Advanced Lifesavers and help aid in the testing and teaching process.

Each child will be tagged with a colored, plastic disc for safety and identification. **YOUR CHILD NEEDS TO WEAR THIS TAG EVERY DAY!** Please make sure to move the tag when your child wears a different swimsuit. A change in the color of the disk means that your child has progressed to the next swim level. We take special consideration when working with the children that have fear about the water and work to ensure they are comfortable in the water before they progress. A swim award will be sent home after the child has passed to recognize their accomplishment.

Each child will swim twice a day. Once in the morning for an Instructional Swim and once in the afternoon for Free Swim. During Instructional, they are taught the appropriate skills by our Swim Staff and they have a chance to practice their skills. During Free Swim, the children have the chance to utilize our water slide (Red Tags and Above), swim with their friends and swim around in both pools.

Please have your child bring his or her own towel daily. Please LABEL TOWEL AND ALL CLOTHING with their name! If for some reason your child cannot swim on a particular day, you must send a note!!! (otherwise they are expected to swim) If you have any questions or concerns about the swimming program or your child's swimming please feel free to contact camp by phone or e-mail and our Pool Director will call you back. On the first day of camp, your child will be sent home with a description of their current swim level, and information regarding the skills needed to advance to the next levels.



Lunch Program

Jay's Camp is offering a healthier, more generous approach to our hot lunch program. All meals will be made with fresh ingredients that day and served with bottled water.

Lunches

All lunches that children bring from home will be refrigerated. All children in a group eat lunch together.

Please LABEL your child's lunch bag. All children will be offered bottled water, that is provided by camp.

Treats

Due to food allergies and intolerances, Jay's Camp **DOES NOT ALLOW** store bought baked goods or homemade baked goods. Popsicles, Lollipops, and Starbursts are allowed as treats to celebrate birthdays.

Please call with any questions.

Water

We have large water containers all over the grounds at camp. These containers are filled with ice and water to ensure your child can have a cold drink as needed. When the temperature is higher than 90 degrees, we make sure to wet down the children before getting on the bus in the afternoon.

Electronics

We strongly encourage all children to NOT bring any electronics with them to camp (Cell Phones, iPods, Nintendo DS, PlayStation Portables). We understand if you would like your child to have their cell phone with them at camp, however, if you need to get in touch with your child during the day, we ask that you call them on the camp phone. We ask all campers to keep their phones in the backpacks. In addition, your children will not be allowed to call you from their cell phones while at camp. If your child needs to get a hold of you, they will call you from the office on the camp phone.

If you decide to pick your child up at the last minute or need them to take the bus home instead of an original plan to pick them up, **PLEASE CALL THE OFFICE AND INFORM US!!!!** We can plan ahead to have your child ready for the appropriate pick up.

Extensions

The summer is split into 2 four week sessions. If your child is only signed up for one session, they have the option to extend. In the newsletter that is posted on the internet and e-mailed home, there will be listings for available openings in the various groups. These are determined around the third week of camp. These extensions will be on a first come, first serve basis. Please call the office and let us know if you are interested in extending your child. We will consider an extension for two weeks only after we have satisfied all of our four week extension requests.

Parent Contact for Buses Which Run Late and Rainy Day Plans

From time to time we may have buses running late for various conditions—weather, traffic, etc. We will notify parents of **EACH BUS** that is running late by 15 minutes or more due to these conditions. Additionally, we will via email information about rainy day trips, and reminders for other camp related activities.

Refund Policy

When a five day camper is absent five consecutive days and a three day camper is absent three consecutive days, Jay's Camp will refund one half the remaining camp fee. If a child is going only for four weeks and is absent one week or more and chooses to continue into the next session, we will make every effort to make up the missed time during the second session.



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Trips and Performances

All children in Sports Camp, Camp of the Arts and SAC Camp will take a planned field trip each session. The Day Camp will remain on the ground. In addition, on rainy days, we may take the children off the grounds (excluding Day Camp). We will keep you updated with what is happening on these days either by e-mail or on the homepage of the website!!!!

SAC Performances take place once a session. Each session the girls choose a "class" and work for four weeks in the same class three times a week. At the end of the session, the girls put on a performance for all parents, grandparents and friends and to come see. The dates for this year's performances will be decided in May.

Lost Clothes

PLEASE LABEL your child's clothing, swimsuits, towels, hats, lunchboxes, water bottles and any other belongings that bring to camp. If your child has lost something, please send a note or contact the office and we will attempt to find it. Please label **ALL** belongings!!!

T-Shirts

Each camper will receive one free t-shirt. The t-shirt should be worn on picture day. Each additional shirt can be purchased for \$8.00.

Visitation Policy

If you wish to come visit your child during the camp day, you must **CHECK INTO THE OFFICE** before going out on the grounds. When you arrive in the office, you must sign-in and receive a nametag. You may not park in the main lot from 9:00-10:00 am and 3:00-3:30 pm, as we are unloading and loading our buses during these times.

Drop-off and Pick-Up Policy

If your child is not taking the bus to camp in the morning or is being picked up in the afternoon, please follow these simple policies. If your child is not taking the bus in the morning, please be sure to let the office know as soon as possible, so the bus is not running late because they are waiting at your house. If you drop-off your child between 9:00 am and 9:30 am, you do not need to sign them in. However, if you drop them off **AFTER 9:30 am**, they **MUST** be signed-in in the office. If you are picking your child up, regardless of the time, you **MUST** sign them out in the office. Even if your child is being picked up after camp, they **MUST** be signed out so all children are accounted for. We ask that you please send a note with your child in the morning so the office can have your child/children ready for you at their pick-up time. We ask that if your plan changes, and you need to pick up your child, please call us by 2:15pm and let us know!!!! Please do your best to adhere to this policy!!!

Before and After Care

Jay's Camp can provide Before and After Camp Care for children starting at 7:15am until camp begins and ending at 6:00pm from when camp ends. We have a limited number of spaces available. The charge is \$5.00 per hour per child.



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Summer 2018 Camp Dates

1st Session: June 18 - July 13

2nd Session: July 16 - August 10

Full Summer: June 18 - August 10

Pre Camp: June 4 - June 8 and June 11 - June 15

Post Camp: Aug 13 - Aug 17 and Aug 20 - Aug 24

NOTE: There will be no camp on Wednesday, July 4th.

Camp Orientation

(1st Session Campers and 8 Week Campers)

All Second Four Week Campers and Parents will be notified in early July about their dates for orientation. Please be our guest and bring your child to camp to meet his/her Counselor and Directors! There will be some great activities.

Our Administrative Staff will meet with the parents.

Orientations take place by unit, as listed below.

Camp orientation is for parents and campers.

Boys Sports Camp and Camp of the Arts (2nd-9th Grades)

Thursday, June 14, 2018 7:00pm-8:15pm

Girls Sports Camp and Tween Remix (Boys/Girls 6th-9th Grades)

Thursday, June 14, 2018, 7:00-8:15pm

SAC Camp and Day Camp (2nd-6th Grades)

Saturday, June 16, 2018 9:00am-10:00am



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Contact Information

Jay's Camp

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847.438.2267 (Camp Hours / After Hours)

847.438.2285 (Camp Hours)

847.438.2270 (Fax)

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